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**WESTERN ONTARIO FISH & GAME PROTECTIVE
ASSOCIATION INC.**

RULES & REGULATIONS

(ISSUE 3)

August 18, 2003

This Association is formed for the Protection of Fish and Game. Your membership designates you as a Sportsman - Act Accordingly.

Our Pledge

I give my pledge as a Canadian to save and faithfully defend from waste, the natural resources of my country, its soils and minerals, forests, water, air and wildlife, and to obey all Fish and Game Laws.

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1 MEMBERSHIP FEES

The initiation fee is applicable for all types of membership excluding Life, Honorary and Youth memberships.

1.1 MEMBERSHIP FEE SCHEDULE

The membership fee schedule is as per Appendix "A" – MEMBERSHIP FORM AND FEE SCHEDULE.

2 FINANCIAL YEAR

2.1 FISCAL YEAR

The fiscal year of the Association shall be from the first day of March to the last day of February.

2.2 AUDITORS

2.2.1 Appointment

Two (2) auditors shall be appointed at the General Meeting immediately preceding the Annual General Meeting.

2.2.2 Restrictions

The appointed auditors cannot be Officers of the Association nor committee members responsible for the receiving and / or distribution of Association funds.

2.2.3 Duties

The duties of the auditors will be:

- (a) To ensure that all procedures as embodied in the Constitution and/or Rules and Regulations of the Association have been followed as they pertain to the transfer of moneys and/or property.
- (b) To compare the documents, receipts and/or books of records of the Association, which pertain to the transfer of moneys and/or property.
- (c) To produce a written report to the members of the Association of any discrepancies in said documents.
- (d) To report to the membership of the Association the accounting practices of the Association at the end of the fiscal period.
- (e) To make any recommendations to the membership of the Association as they pertain to the handling and/or reporting of aforementioned transactions.

3 LIMITATIONS

3.1 LOANS

The Association shall not loan money.

3.2 EXPENSES

Any expenses incurred on behalf of the Association, as directed by the Officers of the Association either directly or in the normal course of his/her function within the Association, shall not exceed \$ 100.00 (One Hundred Dollars) per transaction unless otherwise directed by the Officers of the Association (Proposed Change).

4 MEETINGS

4.1 GENERAL MEETINGS

4.1.1 Regular schedule

All General Meetings of the membership of the Association will be held on the second Thursday of each month unless otherwise directed by the Officers of the Association.

4.1.2 Exceptions

Every effort should be made to not schedule General Meetings during the months of July and August.

4.2 Officers' Meetings

All meetings for the Officers of the Association will be held on the fourth Thursday of each month unless otherwise directed by the Officers of the Association.

- 4.3 TIME
All meetings will start at 7:30 PM on said meeting nights, unless otherwise specified by the Officers of the Association.
- 4.4 PLACE
All meetings will be held at the Club house, 790 Southdale Road East, London, Ontario.
- 4.5 EXCEPTIONS
Notwithstanding Sections 4.3 and 4.4, General and / or Officer Meetings may be called from time to time by the Officers of the Association. The time and place of said meetings will be determined by the Officers of the Association. Every effort will be made to inform the membership of the Association of said meetings via either the Association Newsletter or bulletin board.
- 4.6 ATTENDANCE
- 4.6.1 General Meetings
Any member in good standing, along with all non-members meeting the requirements for membership and requesting installation as a member in good standing, may attend General Meetings and should make every effort to do so.
- 4.6.2 Officers' Meetings
Any member in good standing may attend Officers Meetings. Officers of the Association will make every effort to attend all Officers Meetings.
- 4.6.3 Failure to Attend
Any Officer of the Association or Committee Chair who fails to attend General and/or Officers Meetings on a regular basis and / or who fails to inform the Officers and his/her designate of said absence will be called upon by the Officers of the Association to indicate the reason and/or cause for said absence and/or failure to inform. The Officers of the Association, by majority vote, may make any reasonable decision in regard to the absence of said member, up to and including removal from the appointed or elected position. Any decision by the Officers of the Association shall be final.
- 4.7 PARTICIPATION
- 4.7.1 General Meetings
Any member in good standing, adhering to the normal procedures for involvement, may participate in the forum of a General Meeting including any voting privileges.
- 4.7.2 Officers' Meetings
Any Officer of the Association, adhering to the normal procedures for involvement, may participate in the forum of an Officers Meeting including any voting privileges. General membership may only participate in the forum of said meetings when called upon to do so by the Officers of the Association but, may not be granted voting privileges at said meeting(s).
- 5 BORROWING**
- 5.1 CREDIT
The Officers of the Association may borrow money on the credit of the Association for the good of the Association as directed by the Officers of the Association.
- 5.2 SECURITIES
The Officers of the Association may issue, sell or pledge securities of the Association as directed by the Officers of the Association.
- 5.3 PROPERTY
The Officers of the Association may charge, mortgage, hypothecate or pledge all or any of the real or personal property of the Association as directed by the Officers of the Association with approval from the General Membership.
- 6 CLUB HOUSE RENTAL**
- 6.1 ADMINISTRATOR
An administrator shall be appointed annually by the Officers of the Association as the primary contact for booking and scheduling of any events using the Association's facilities. This includes not only rentals of said facilities but, also any other use of said facilities such as Association activities deemed not as rentals.

6.2 RENTAL AGREEMENT

Rental of the Association's facilities will be covered under an agreement signed by all parties in question prior to said rental and shall be subject to the terms as identified in Appendix "B" - AGREEMENT FOR USE AND RENTAL OF PREMISES as amended.

6.3 DEPOSIT

Rental of the Association's facilities will require a deposit due at the signing of the aforementioned agreement. Said deposit may be forfeited subject to the non-compliance of the terms of the signed agreement, at the discretion of the Officers of the Association.

6.4 PAYMENTS

All payment for rental of the Association's facilities and/or deposits required thereof will be tendered by cash or cheque only prior to the function. All cheques should be made out to the Western Ontario Fish and Game Protective Association or WOF&GPA.

6.5 RATES

6.5.1 Regular (Non-club Member) Rental

The daily rate is fixed and is shown in Appendix "B"– AGREEMENT FOR USE AND RENTAL OF PREMISES for any function unless otherwise specified under these Rules and Regulations or by special arrangement.

6.5.2 Membership (Club Member) Rental

The daily rate is fixed and is shown in Appendix "B" – AGREEMENT FOR USE AND RENTAL OF PREMISES, for functions directly related to a member in good standing.

6.6 INCLUSIONS

Rental of the Association's facilities will include the use of the Association's Club House, the use and set up of the Association's tables and chairs, the use of the Association's kitchen, bar and parking area and the use of the Club House washrooms along with reasonable cleanup of the Association's facilities following the event.

6.7 EXCLUSIONS

Rental of the Association's facilities will not include the use of the Association's pond and/or docks and / or meeting room located in the basement of the Club House.

7 GENERAL RULES AND REGULATIONS

7.1 GENERAL

- (a) All outdoor activities shall take place between dawn and dusk of each day.
- (b) No activities will persist beyond 1:00 AM except under special arrangements with the Officers of the Association.
- (c) All members will endeavour to maintain the facilities which they are using in the manner promoting cleanliness and safety.
- (d) All members will endeavor to uphold the dignity of the Association by maintaining high standards in their conduct at all times.

7.2 IDENTIFICATION

- (a) Members must visibly wear proper Association identification while fishing on the Association pond.
- (b) Members should endeavour to wear their Association nametag when on Association grounds and/or when attending Association and affiliated activities.

7.3 ACCEPTANCE

Every member of the Association must accept and agree to abide by the Association Rules and Regulations as a condition of membership within the Association.

7.4 ENFORCEMENT

- (a) Any member shall have full authority to enforce all Association Rules and Regulations, except those stated in Section 7.9 Violations.
- (b) The custodians of the Association have full authority to enforce all Association Rules and Regulations.
- (c) The order of authority to enforce all Association Rules and Regulations will be Officers of the Association, custodians followed by the general membership.

7.5 POND

- (a) No swimming is allowed in the Association pond.
- (b) The membership may access the pond from dawn to dusk.
- (c) No live, dead or preserved minnows or corn may be used as bait and/or deposited in the Association pond.
- (d) No outboard motors, with the exception of electric powered motors, are allowed on the Association pond at any time unless directed by the Officers of the Association.

- (e) No alcoholic beverages of any type are allowed to be carried and/or consumed on the Association pond.
- (f) No children under the age of 16 will be allowed on the Association pond and/or docks unless accompanied by an adult.

7.6 GROUNDS

- (a) No children under the age of 16 will be allowed on Association grounds unless accompanied by an adult.
- (b) No alcoholic beverage of any kind will be consumed on Association grounds except for special events that are sanctioned by the Officers of the Association.
- (c) No firearms of any type are to be discharged on Association grounds.
- (d) No trapping of animals and/or cutting of trees will be allowed on Association grounds unless sanctioned by the Officers of the Association.
- (e) No riding and/or driving of any motorized vehicle will be allowed on Association grounds with the exception of those areas deemed for parking of said vehicles or any conveyance used in the normal course of maintenance of said grounds.

7.7 FISHING

- (a) All members and guests will comply with the Ministry of Natural Resources Rules and Regulations and their designated fishing seasons and quotas. Notwithstanding the above regulations, Trout are stocked as game fish for the Club membership. Trout may be angled all year, with a daily limit as outlined in Appendix E – “Fishing Rules and Regulations Summary”, except for derby events sanctioned by the Officers of the Association.
- (b) Guest privileges can only be exercised twice in any calendar year. For any one membership, one accompanied guest may visit the Association pond as long as said guest adheres to the Association’s Constitution and Rules and Regulations. Trout taken by guests are to be counted and recorded against the host’s membership daily limit.
- (c) Members using the north dock for fishing must give the right of way to members wishing to launch their boats.
- (d) All Trout caught must be kept and recorded by the member who caught the Trout in the Fishing Record Logbook.

7.8 BOATS

- (a) All boats remaining on Association grounds must be registered on the form supplied for said purpose. Refer to Appendix D—Club Membership and Boat Rack Application.
- (b) All individuals in a boat on the Association pond must adhere to the Federal government boating regulations.
- (c) No person may use another person’s boat or equipment without prior permission.
- (d) The Association is not responsible or liable for boats remaining on Association grounds. Upon ceasing to be a member in good standing, their boat must be removed from Association grounds within 2 months. Non-compliance will result in the boat being disposed of at the discretion of the Officers of the Association in accordance with the Boat Rack Agreement – Appendix C.
- (e) All boats must be securely locked in their assigned space to prevent misuse by unauthorized persons.

7.9 VIOLATIONS

Any member who violates the Association’s Constitution and / or Rules and Regulations shall be subject to discipline by the Officers of the Association, up to and including the expulsion from the Association.

8 NEWSLETTER SCHEDULE

8.1 SUBMISSIONS

All submissions to the Newsletter must be in the hands of the Newsletter Committee Chair by the end of the monthly Officers Meeting scheduled prior to the publication of said newsletter.

8.2 PRINTING AND DISTRIBUTION

The Newsletter Committee Chair should endeavour to print said newsletter by the Wednesday following the monthly Officers Meeting and distribute said newsletter by the end of each calendar month.

9 MEMBERSHIP RENEWAL NOTICE

9.1 METHOD

Each member in good standing of the Association will be given notice of impending and/or delinquent membership renewal fees or associated fees with the Association Newsletter.

9.2 CONTENT

The content of said renewal notice will be as follows:

DUES

"Member", as of "Date", your membership dues are subject to renewal. As per the WOF&GPA Constitution, Section 11.3.4, a one-month grace period will be allowed in order to get your dues paid. At the end of this grace period, you will cease to be a member in good standing with the WOF&GPA. If your membership has lapsed, payment of the normal dues plus the initiation fee will re-instate you.

As dues are the only regular source of funds with which the Club functions, prompt payment would be greatly appreciated by all Club members.

If you have recently paid your dues, please disregard this notice. Every effort is made to keep the memberships' mailing list up to date, but timing can result in this notice being sent following your paid renewal.

If you have any questions or concerns on the amount or the renewal date, please contact <MEMBERSHIP COMMITTEE> at <PHONE>.

*The Executive
WOF&GPA*

9.3 TIMING

Said notice will be included in the member's monthly newsletter for the month immediately preceding, the immediate month, and the month immediately following said member's renewal date.

10 CHANGES TO RULES AND REGULATIONS

10.1 MAJORITY VOTE REQUIRED

The Rules and Regulations are considered to be dynamic and may be changed from time to time, by a majority vote of the Officers of the Association.

10.2 NOTICE OF CHANGES

Notice of Changes made to the Rules and Regulations shall be published in the Association newsletter.

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